

Back County Horsemen of Washington
Lewis County Chapter
By-Laws

ARTICLE I

NAME

- Section 1. This organization shall be called, "Back County Horsemen of Washington, Lewis County Chapter", hereinafter referred to as Chapter.
- Section 2. The Chapter shall be a chapter of Back Country Horsemen of Washington, which is incorporated as a non-profit organization without issuance of stock, hereinafter referred to as BCHW. The Chapter herein adopts the BCHW bylaws and shall be subject to the terms and conditions of Washington Nonprofit Corporation Act.

ARTICLE II

MISSION STATEMENT

The mission of this organization shall be:

1. To perpetuate the common sense use and enjoyment of horses in America's back country and wilderness.
2. To work to insure that public lands remain open to recreational stock use.
3. To assist the various governmental and private agencies in their maintenance and management of said resource.
4. To educate, encourage and solicit active participation in the wise use of the back country resource by horsemen and the general public commensurate with our heritage.

5. To foster and encourage new members in the Chapter and BCHW.

The Chapter shall at no time conduct any activity which will jeopardize the BCHW current non-profit status or qualification as a charitable organization under Internal Revenue Code section 501(c)(3).

ARTICLE III

MEMBERSHIP

Section 1. Membership in the Chapter is open to all members in good standing of BCHW. Application shall be made to the Chapter Treasurer by presentation of a current BCHW proof of membership or by paying current Chapter and BCHW dues and providing an address and signed liability release for BCHW membership records.

Section 2. Chapter dues may be assessed as deemed necessary by the membership.

Section 3. Membership shall be for January 1 thru December 31.

ARTICLE IV

MEETINGS OF THE MEMBERSHIP

Section 1. Meetings shall be on a monthly basis to conduct any business of the Chapter, hereinafter called Business Meetings, and will be held at the time and location decided by a majority vote of the members at a Business Meeting.

- Section 2. Special meeting of the membership may be scheduled by the President as needed. Notice will be given of Special Meetings.
- Section 3. Any reports that are to be given at a meeting by Officers, Committees, or individuals shall be brought to the attention of the President prior to the start of the meeting.
- Section 4. Meetings of the Board may be held from time to time, hereinafter called Board Meetings, and will be held at a time and location decided by a majority vote of the Board. Action taken at Board Meetings shall be advisory in nature.

ARTICLE V

OFFICERS, DIRECTOR AND THEIR DUTIES

- Section 1. The Chapter shall elect officers to include: President, Vice President, Secretary, Treasurer, and Trail Boss(es). The election of officers will be at the November meeting. The term of office shall be the fiscal year.
- Section 2. The President shall preside at all Business Meetings, shall appoint such committees that may be necessary and appropriate, and shall serve as ex-officio member of all committees.
- Section 3. The Vice President shall assist the President as needed and is to preside at meetings when the President is absent.
- Section 4. The Secretary shall take care of correspondence, minutes of Business Meetings, and other records required for the operation and conduct of business of the Chapter.

- Section 5. The Treasurer shall keep records of income, expenses and disbursements, membership, and other records required for the operation and conduct of business of the Chapter.
- Section 6. The Trail Bosses will be responsible for Chapter work parties. US Forest Service work parties ~~as~~ shall be overseen by the Chapter Director.
- Section 7. Vacancies of office shall be filled by election at a Business Meeting.
- Section 8. Officers may be removed by a majority vote of members at a Business Meeting. Notification of action to remove an Officer must be made at the business Meeting preceding the meeting that the action is to take place.
- Section 9. So long as the total membership of the Chapter meets the minimum requirement of BCHW, two members of the Chapter shall be elected by the Chapter for a term of three years to serve as a Director and Alternate Director of BCHW, in accordance with the by-laws of BCHW.
- Section 10. The Board shall consist of all elected officers.

ARTICLE VI

HOUSEKEEPING

- Section 1. Fiscal year shall be from January 1 to December 31.
- Section 2. Roberts Rules of Order are adopted as a guideline for conduct of all meetings. The President may serve as Parliamentarian, or may at his discretion appoint a Parliamentarian. The decision of the Parliamentarian shall be final in all questions of procedure.

Section 3. Wherever the masculine gender is used herein, the feminine shall be deemed included. Wherever the singular form is used herein, the plural shall be deemed included in the interpretation to the sense intended.

Section 4. When the President is absent at a Business Meeting the next highest officer in attendance as listed in ARTICLE V will preside. In the absence of any other officer necessary to conduct the business of the meeting, the officer presiding may appoint a member at large to fill the absence.

Section 5. If the Chapter disbands, all remaining Chapter funds shall be transferred to the BCHW.

ARTICLE VII

BY-LAWS AMENDMENTS

Section 1. These By-Laws may be amended, repealed, or added to by motion of the membership at any Business Meeting, provided that all proposed changes will be made available in written form, to all members, at the meeting proceeding the meeting during which the Amendments are to be voted upon and that an affirmative vote of two-thirds of all members present is achieved.

By-Laws approved February 25, 1988

Revised March 4, 1992

Revised May 4, 2005

Revised March 3, 2010